



JAYSON JERIC RONQUILLO

WORK EXPERIENCE

Dependable and goal-oriented person with sales professional and storekeeper background. 9 years of experience in delivering fast results using practical measures. Excellent and proven leadership abilities, and commitment to keeping customers satisfied with products and services.

CONTACT

PHONE:

+974 33800106

EMAIL:

jaysonjeric.ronquillo@yahoo.com

SKILLS:

- Excellent technical skills.
- Strong communication, presentation, and negotiation skills.
- Highly motivated individual. - Ability to handle stressful situations and manage deadlines.
- Ability to multitask, manage calendars, and prioritize tasks under pressure.

EDUCATION

Bachelor's Degree

Philippine College of Criminology

2008 – 2012 - Philippines

Company Name : BK SPORTS (Afterschool Program)

Position Title : CUSTOMER COORDINATOR / ADMIN

Industry : ADMINISTRATION

Date : Nov 2025 – Feb 2026

- Act as the primary point of contact for inquiries via phone or email, handle customer complaints, and provide professional after-sales support.
- Processing sales documentation.
- Generating reports and providing after-sales support.
- Strong skills in Microsoft Office (Excel, Word, PowerPoint, Outlook) and CRM software.

Company Name : United Luxury Trading (Gait Apple Premium Partner- Vendome Mall)

Position Title : SALES ASSOCIATE /CASHIER/MERCHANDISER

Industry : TECHNOLOGY INDUSTRY

Date : Aug 1 2022 – Oct 2025

- Provide expert guidance to customers by sharing detailed product knowledge.
- Understanding the technical features and functionalities of the company's products.
- Establish and achieve sales goals in alignment with business objectives.
- Assess customer needs and recommend suitable products that meet their requirements.
- Conduct product demonstrations as and when required.
- Clearly communicate available discounts, promotional offers, and warranty details to customers.
- Gathering feedback from customers and providing after-sales support whenever required.
- Design and implement attractive product display to boost customer engagement.

ACHIEVEMENT

- Apple champion plus
2023 to 2025
- Certified Apple Demo
Instructor
2022 to 2023

Company Name : Nasser bin Khaled Fashion
(Quiksilver – City Center)
Position Title : SALES ASSOCIATE/CASHIER/STOREKEEPER
Industry : FASHION INDUSTRY
Date : Nov. 2020 – Jun. 2022

- Maintain brand and operational standards (visual, cleanliness)
- Understands the cultures and ensures compliance with all Values & Behaviors, store operational standards.
- Displays a "customer first" mindset at all times
- Received shipment on a monthly basis and make sure to update the system for Physical Inventory

Company Name : LANDMARK GROUP (CENTER POINT - DFC)
Position Title : SALES ASSOCIATE /MERCHANDISER/ STOREKEEPER
Industry : HOME DECOR INDUSTRY
Date : Jul. 2019 – Mar. 2020

- Ensure high levels of customer satisfaction through excellent sales service.
- Assess customers' needs and provide assistance and information on product features.
- Welcome customers to the store and answer their queries.
- Follow and achieve department's sales goals on a monthly, quarterly and yearly basis.
- "Go the extra mile" to drive sales
- Maintain in-stock and presentable condition assigned areas
- Remain knowledgeable on products offered and discuss available options.
- Process POS (point of sale) purchases.
- Cross sell products.
- Handle returns of merchandise.
- Team up with co-workers to ensure proper customer service.
- Build productive trust relationships with customers.
- Comply with inventory control procedures.

Company Name : GIULIO TWIST (MALL OF QATAR)
Position Title : SALES ASSOCIATE /CASHIER/MERCHANDISER
Industry : FASHION INDUSTRY
Date : Sept. 2016 – Feb. 2019

- Support the setup and organization of in-store displays to maintain a visually appealing shopping environment.
- Assist with the receipt and dispatch of deliveries, ensuring accurate handling and timely processing.
- Design and maintain attractive visual merchandising layouts that guide customers seamlessly throughout the store.
- Update visual displays to highlight new product launches and align with festive or seasonal themes.
- Coordinate with suppliers to procure necessary display materials and promotional elements.

