



MD SADIK KAWARI

Sales executive, Store Keeper, Cashier, Admin

My Contact

■ **Address**
Doha Qatar

■ **Phone**
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Education

- Diploma in Mechanical Engineering
2013 – 2016
Dr. K.N. Modi University,
Rajasthan, India
- School (SLC 10th passed)
2012
Shree Mavi School, Lohapatti,
Nepal

Skill

- Sales & Customer Service Excellence
- Retail Operations & Team Support
- POS & SAP Software Handling
- Invoice Preparation & Cash Handling
- Inventory & Stock Control
- MS Excel, MS Word, power point & Reporting Tools

Language

- English
- Arabic
- Hindi
- Nepali

Professional Summary

Results-driven Sales Executive with 6+ years of experience in sales, customer service, store keeper inventory management, and retail operations across Qatar and Nepal. Proficient in POS, SAP, MS Office, and financial reporting with a proven ability to achieve sales targets, improve customer satisfaction, and streamline operations. with strong communication and team coordination skills.

Work Experience

Sales Executive – Nehmeh Corporation, Qatar

2022 – 2025

- Sold power tools, equipment, and accessories while assisting customers with product selection.
- Prepared invoices, quotations, delivery notes, and managed cash transactions.
- Handled customer phone inquiries and coordinated item orders from the warehouse.
- Maintained stock records, conducted inventory checks, and organized item displays.
- Generated daily/weekly reports to support management decisions.
- Operated POS system for billing and transactions, and used SAP Business software for inventory and reporting.

Own Business (General Store), Nepal

2020-2022 (Self-employed)

- Managed day-to-day retail operations of a general store similar to a supermarket.
- Oversaw product sourcing, stock management, and inventory control.
- Handled cash, sales transactions, and ensured excellent customer service.
- Implemented product display and promotional activities to improve sales.
- Good relationships with suppliers and customers.

**Store Keeper – Jumbo Home Electronics (LG),
Qatar**

2017 – 2019

- Maintained stock records and managed warehouse operations.
- Prepared delivery notes, received and released goods systematically.
- Inspected items for damages and ensured proper storage and maintenance.
- Supported smooth inventory flow and accurate reporting of stock levels.
- Coordinated with sales and logistics teams for timely item dispatch.

Personal Details

Name: Md. Sadik Kawari

Date of Birth: 18-Sep-1996

Marital Status: Married

Visa status :Transferable / NOC available

Nationality: Nepal

Date :-

Signature :-