



MOHAMMED ASHIFUL KABIR

MANAGER

CAREER OBJECTIVE

- Dedicated and results-driven Manager with proven experience in team leadership, workflow optimization, and operational coordination. Skilled in driving efficiency, maintaining quality standards, and supporting organizational goals through effective people management and strategic planning. Seeking to contribute expertise, integrity, and continuous improvement to a growth-oriented organization.

SKILLS

- Excellent communication and leadership abilities; able to guide teams effectively and maintain strong coordination with management and staff.
- Strong knowledge of daily operations, workflow planning, and resource management to ensure smooth and efficient processes.
- Skilled in supervising, training, and motivating staff to achieve performance targets and maintain high-quality standards.
- Experienced in monitoring work performance, identifying issues, and implementing timely corrective actions.
- Proficient in preparing shift schedules, assigning tasks, and maintaining proper work distribution.
- Good knowledge of reporting procedures, documentation, and record-keeping for operational activities.
- Ability to ensure compliance with company policies, safety regulations, and operational guidelines.
- Competent in coordinating with different departments to support overall business operations.
- Strong problem-solving and decision-making skills, with the ability to handle conflicts and resolve challenges effectively.
- Excellent organizational and time-management skills; able to manage multiple tasks and meet deadlines efficiently.
- Detail-oriented, proactive, and committed to maintaining productivity, discipline, and a positive work environment.

MOHAMMED ASHIFUL KABIR

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Doha, Qatar

PERSONAL INFORMATION

- Date of Birth : 16/06/1983
- Gender : Male
- Nationality : Bangladesh
- QID No : 28305011616
- Expiry : 15/06/2026
- Religion : Muslim
- Marital Status: Married
- Passport No : A08305166
- Expiry : 11/06/2033

LANGUAGES

- English
- Arabic
- Hindi
- Urdu
- Bangla

PROFESSIONAL WORK EXPERIENCE

Sales & Marketing Promoter (Temporary Contract) – Vodafone Qatar (Data Select LLC) City: Doha | Country: Qatar-Oct 2025-Present

- Promoted Vodafone mobile and home internet solutions to property stakeholders across residential and commercial sectors.

- Evaluated property requirements and network coverage to recommend suitable internet packages and service plans.
- Coordinated with property representatives to support service activations and schedule installation appointments.
- Strengthened Vodafone's market presence by engaging key decision-makers within the property and real-estate network.

➤ **Senior Property Consultant– Wasetik Real Estate -Doha Qatar (Jul 2025 – Sep 2025)**

- Managed property listings, client portfolios, and negotiations, focusing on residential and commercial units.
- Guided clients through property selection, viewings, and final transactions, ensuring seamless processes.
- Built strong client relationships, achieving repeat business and referrals.
- Conducted market research and competitive analysis to provide clients with informed pricing and investment advice.

➤ **Senior Property Consultant– Clairra Real Estate - Doha Qatar (Jan 2020 – Dec 2024)**

- Conducted property inspections, assessing location, condition, features, and market demand.
- Performed property valuation analysis using comparative market research and pricing trends.
- Prepared detailed valuation and market reports for rentals, sales, leasing, and investment purposes.
- Provided advisory services for clients seeking rentals, purchases, or investment consultancy.
- Achieved and exceeded sales targets through strategic prospecting and closing.

➤ **Property Consultant – UPO Real Estate, Doha – Qatar (Jan 2018 – Jan 2020)**

- Supported clients throughout inquiries, viewings, and final negotiations by providing transparent, research-backed insights.
- Ensured contracts, offer forms, and agreements followed regulatory guidelines and company procedures.
- Performed on-site inspections, verifying property size, condition, features, and documentation for accuracy and compliance.
- Evaluated market value by reviewing supply-demand trends, area development, and price movements across Doha.
- Conducted continuous market research, including competitor mapping and price tracking, to identify opportunities for clients and the company.
- Produced structured evaluation documents, including pricing analysis, rental comparisons, and investment feasibility summaries.
- Enhanced property visibility by coordinating marketing initiatives, updating listings, and preparing property feature descriptions.

➤ **Limousine Driver- One Way Limousine-Doha-Qatar- 2015 – 2018**

- Provided safe, reliable, and customer-focused transportation services, ensuring passenger comfort at all times
- Ensured timely pickups and drop-offs while maintaining professional conduct and discretion.
- Monitored vehicle cleanliness, conducted routine maintenance checks, and reported mechanical issues promptly.
- Assisted clients with luggage and provided guidance on local routes and destinations.
- Maintained accurate trip records and coordinated schedules to optimize service efficiency.

- **Entrepreneur / Business Owner- Men's footwear& Mobile Shop-Bangladesh- 2009 – 2014**
 - Managed full shop operations, including inventory management, sales tracking, and staff supervision.
 - Handled financial planning, budgeting, and supplier coordination to maximize profitability.
 - Strengthened business growth through high-quality customer service and product selection.
 - Implemented promotional strategies and marketing campaigns to attract new customers and retain regular clients.
 - Resolved customer complaints and inquiries effectively, maintaining a strong reputation for service excellence.
- **Indore Sales Executive - Irest Massage chair Company - Dragon Mart-United Arab Emirates-2005 – 2007**
 - Assisted walk-in customers with product selection, demonstrations, and after-sales support.
 - Maintained showroom presentation, merchandise organization, and achieved consistent sales targets.
 - Built in-depth product knowledge to improve customer engagement and provide informed recommendations.
 - Processed transactions accurately and managed returns or exchanges efficiently.
 - Supported inventory checks, stock replenishment, and promotional setup within the showroom.
- **Indore Sales Executive- Blue Margine -Murshed Bazar -United Arab Emirates 2003 – 2005**
 - Supported wholesale buyers with inquiries, purchases, and bulk orders while ensuring timely delivery.
 - Handled transaction processing, invoicing, and record-keeping in a fast-paced environment.
 - Developed strong communication, negotiation, and persuasion skills with diverse clients.
 - Assisted in identifying market trends and recommending stock adjustments to meet demand.
 - Coordinated with logistics and suppliers to streamline order fulfillment and maintain customer satisfaction.

MAJOR DUTIES

- Supervise daily operations and ensure all tasks are completed efficiently and on time.
- Assign duties to staff, prepare work schedules, and ensure proper manpower allocation.
- Monitor employee performance, provide guidance, and conduct regular evaluations.
- Train, support, and motivate team members to achieve departmental goals and maintain high-quality standards.
- Ensure compliance with company policies, safety procedures, and operational guidelines.
- Coordinate with management and other departments to maintain smooth workflow and resolve operational issues.
- Inspect work areas, equipment, and processes to ensure cleanliness, safety, and efficiency.
- Identify problems or delays and implement corrective actions to improve productivity.
- Handle employee concerns, conflicts, and disciplinary issues professionally.
- Maintain accurate records, reports, and documentation related to operations and staff performance.
- Ensure inventory, materials, and equipment are available and properly managed.
- Assist in planning, budgeting, and resource management as required by management.
- Communicate daily updates, instructions, and performance feedback to the team.

EDUCATION

- Secondary Education in Bangladesh (S.S.C)
- Computer skills (Word, Excel, PowerPoint, Email Handling, Data Entry, Document Formatting, File Management).