



# RAM BHAROSH RAUT SUDI

SENIOR STOREKEEPER

## CONTACT

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Doha, Qatar

## PERSONAL DETAILS

- Date of Birth: 20 January 1995
- Gender: Male
- Marital Status: Married
- Nationality: Nepali

## PASSPORT DETAILS

- Passport No.: PA3083808
- Date of Issue: 29 Jul 2024
- Expiry Date: 28 Jul 2034

## SKILLS

- MEP Store Management (Mechanical, Electrical & Plumbing)
- Material Requisition, Receiving & Inventory Control
- Procurement Coordination & Supplier Follow-up
- QA/QC Documentation & Consultant Material Approval
- Invoice Matching, LPO Verification & Payment Certification
- ERP Systems: JD Edwards & Cebri Technologies
- Microsoft Word & Microsoft Excel
- Site Store Supervision & Material Distribution
- Petty Cash Handling & Urgent Material Procurement
- Strong Communication & Interpersonal Skills
- Teamwork, Time Management & Ability to Work Under Pressure



## PROFILE

Experienced Senior MEP Storekeeper with over 9 years of proven experience supporting large-scale construction, infrastructure, airport, stadium projects in Qatar. Highly skilled in material control, inventory management, procurement coordination, ERP systems, QA/QC documentation, and site store operations. Recognized for maintaining accurate stock records, ensuring timely availability of approved materials, and supporting project teams to meet schedule and quality requirements.



## EDUCATION

### Diploma in Computer Application (DCA)

Universal computer Institute Dhanusha, Nepal

### 10th Grade

Padmodaya Secondary School Kathmandu, Nepal



## WORK EXPERIENCE

### Senior Storekeeper - Mechanical

Sendan International Limited

Construction Services Division - Saudi Aramco Project, North Riyadh, Saudi Arabia, September 2024 - June 2025

### Key Responsibilities

- Managed mechanical material control for fire protection and industrial drainage systems
- Prepared and processed material requisitions in line with project drawings and approvals
- Coordinated with procurement and suppliers for LPO status and timely deliveries
- Received and verified materials against purchase orders and delivery documents
- Coordinated QA/QC inspections and consultant approvals prior to material issuance
- Maintained accurate stock records and monthly inventory reports
- Supervised store staff and ensured proper storage, labeling, and safety compliance

## LANGUAGES

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- Nepali
- English
- Hindi
- Arabic

### Storekeeper - MEP

AlJaber Engineering & Construction Divisions, Doha, Qatar,  
September 2015 - December 2023

#### Major Projects:

- Lusail Construction of CP08-A3 (Qetaifan Islands Enabling Works) | 2015-2016
- Lusail LRT Projects (QDVC Main Client) Firefighting & Plumbing Works | 2017-2019
- Al THUMAMA Stadium MEP Works for Fifth Precinct with (Tekfen construction main client) | 2019-2021
- Hamad International Airport - Remote Transfer Baggage Facility(Matar & Hill-Dar main Client) | 2021-2023

#### Key Responsibilities

- Managed MEP material requisitions (Mechanical, Electrical & Plumbing)
- Coordinated with procurement and suppliers for purchase orders and delivery schedules
- Handled material receiving, inspection, documentation, and consultant approvals
- Maintained daily and monthly inventory reports
- Matched invoices with delivery notes and LPOs for payment certification
- Supervised site store operations and manpower
- Managed petty cash for urgent project and office requirements

## DECLARATION

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I hereby declare that all the information provided above is true, complete, and correct to the best of my knowledge and belief. I take full responsibility for the accuracy of these details.