

# RASHID JAVAID



## PROFILE

Worked in one of the worlds busiest airport from customer service to equipment operator and increased my skills beyond the region with a logistic field in a strongest workaholic environment with overall 13 years of international working experience with international trainings and multi-national driving and equipment operating skills.  
Looking to leverage my knowledge, experience and skills to result the best of professional productive career.

## CONTACT

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Doha, Qatar

## DRIVING LICENCES

Qatar Driving License  
Issue Date 03/12/2023

Manual gear

- South Korea D/L  
Issue Date 30/12/2019  
LTV (3 ton)
- United Arab Emirates  
Issue Date 13/08/2011
- Airside driving permit  
Dubai Airports DWC/DXB

## LANGUAGES

- English (Full Professional Proficiency)
- Arabic (Conversational)
- Urdu (Native)
- Korean (Conversational)
- Hindi, Punjabi (Conversational)
- Malayalam (Conversational)

## EDUCATION

- Driving License from Galadari Driving School UAE  
Since 2011 (Issuing Authority Dubai)
- English Language Course from Private Institute
- Basic Computer Knowledge Short Course (6 Months)
- Intermediate from Rawalpindi Board of Examination (2007)
- Matriculation from Rawalpindi Board of Examination (2005)

## WORK EXPERIENCE

### Sales supervisor

Seasons hospitality  
Doha, Qatar

09/2023 - PRESENT

- Handling phone calls and emails from client companies
- Preparing and organizing documents
- Arrange regular sales meetings, performance reviews and meeting team members

### Equipment operator

CJ Logistics

03/2020 - 04/2023

Seoul, South Korea

- Operating warehouse equipments safely (electric forklifts, reach trucks, pallet jacks, and stackers)
- Loading and unloading as per operation requirement according to CJ Logistics SOPs
- Ensure correct placement of goods in designated storage locations
- Conduct daily equipment safety inspections before operation

### Airside operator

Emirates Group (dnata)

05/2015 - 01/2020

Dubai International Airports

Dubai, United Arab Emirates

- Starting task through PDA
- Collecting required ULD's for ongoing flight
- Transporting arrival and transfer baggages on time with all applicable safety to their assigned belts
- Helping colleagues while operating at the bay area after making it sure my own task well served

### Customer services agent

Group 4 Securities L.L.C.

04/2012 - 04/2015

Dubai International Airports

- Greeting passengers at the first touching point of the check in area and giving direction of their designated check in counters
- Answering with accurate specific information on each passenger
- To keep check-in area operations smooth following the duty managers instructions as per situation
- Guiding pax to their designated gates of departure in concourse area
- While assigned in concourse area making sure that the final call passengers reach to their gates on time through the D.A operations provided (club car) buggy

## SKILLS

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- Communication Skills
- Quick Task starting and ending proficiency
- Skilled in airside driving with safety
- Trained to work effectively as a team member
- Experienced in pressure management during rush hours
- Computer skills and handling PDA

## CERTIFICATES

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### Emirates

#### Dnata

#### Certificate of Completion

- Airside Driving 2015
- Fundamentals of Dangerous Goods Handling (Cat 8)  
May 02, 2017
- Airside Safety  
May 02, 2017
- Airside Safety  
April 16, 2019
- Fundamentals of Dangerous Goods Handling (Cat 8) – Recurrent  
April 16, 2019
- Fundamentals of Human Factors  
April 16, 2019