

# Abdul Halim

## (Suman)


Professional Driver |  
Hotel & Company  
Driver | 10+ Years  
Experience




 Mdefrad5@gmail.com




+97472298474/70253837

 Doha Qatar

 22/06/1987

 Bangladeshi

 5" 8"

 Male

 Married

### Profile

Experienced and reliable Professional Driver with over 10 years of driving experience in Qatar, Oman, and Bangladesh. Highly skilled in hotel company transportation, driving, VIP handling, and airport transfers. Strong knowledge of Qatar road networks, traffic rules, and safety regulations. Punctual, well-presented, and customer-focused. Fluent in Arabic, English, Hindi, Urdu, and Bangla. Currently holding transferable visa with NOC and available for immediate joining.

### Professional Experience

#### Grand Regal Hotel Qatar

VIP Guest Transportation  
02/2023 – Present | Doha Qatar

Provided professional and safe transportation for hotel guests and VIP clients  
Handled airport transfers and city transportation  
Maintained vehicle cleanliness and daily inspection  
Followed hotel service standards and safety procedures  
Ensured punctual and courteous service at all times

#### First Choice Company

Company Driver  
05/2022 – 01/2023 | Doha Qatar  
Transported company staff and official documents  
Maintained daily vehicle logs and schedules office  
Assisted transportation requirements Followed company safety and driving policies

#### Professional Driver

AL WAHA LLC  
02/2012 – 02/2013 | Oman

- Provided safe and responsible driving services for passengers and company purposes
- Maintained strict compliance with GCC traffic laws and safety standards
- Demonstrated professional behavior, discipline, and respect while interacting with passengers
- Planned efficient routes to ensure on-time arrival and fuel efficiency
- Conducted daily vehicle inspections and reported technical issues promptly
- Maintained cleanliness and good condition of the vehicle at all times
- Showed adaptability while driving in different cities and road conditions

#### Bangladesh

JANNAT TRADING  
10/2014 – 01/2016 | Dhaka Bangladesh

- Provided safe and reliable driving services in city and highway environments
- Demonstrated patience, alertness, and responsible driving behavior in high-traffic conditions
- Transported passengers and goods with care and punctuality
- Maintained professional attitude and polite communication with clients and passengers
- Ensured basic vehicle maintenance, cleanliness, and timely servicing
- Followed traffic rules and road safety practices at all times
- Gained strong experience handling challenging road and traffic situations

## Skills

Safe & Defensive Driving Light  
Vehicle Driving Long Distance  
Driving City & Highway Navigation  
High Traffic Area Driving

- Hotel Guest Transportation
- Airport Pick-up & Drop-off
- VIP & Executive Handling
- Courteous Guest Communication
- Service-Oriented Driving
- Staff & Management Transportation
- Document & Parcel Delivery
- Daily Route Planning
- Office Schedule Coordination
- Qatar Traffic Laws & Regulations
- GCC Road Safety Standards
- Accident Prevention Awareness
- Speed & Safety Compliance
- Daily Vehicle Inspection
- Basic Mechanical Awareness
- Cleanliness & Hygiene Maintenance
- Fuel Monitoring & Mileage Awareness
- GPS Navigation (Google Maps, Waze)
- Route Optimization
- Traffic Condition Monitoring
- Multilingual Communication
- Guest & Client Interaction
- Clear Instruction Understanding
- Team Cooperation
- Stress & Pressure Handling
- Adaptability to Work Schedules
- Respect for Company Policies

## References

Irene Frontoffice **Manager**,  
Grand Hotel Qatar  
irene.evallee@gmail.com,  
+97466542343

## Declaration

I hereby declare that the information provided above is true and correct to the best of my knowledge and belief.

## Languages

Bangla	● ● ● ● ● ●
Arabic	● ● ● ● ● ●
English	● ● ● ● ● ●
Hindi	● ● ● ● ● ●
Urdu	● ● ● ● ● ●

## Interests

### Positive Lifestyle & Personal Development

- Traveling and exploring new places
- Gardening and plant care
- Maintaining a healthy and disciplined lifestyle
- Learning about different cultures and traditions
- Practicing a balanced work-life routine
- Outdoor activities and nature appreciation
- Continuous self-improvement and positive habits

## Responsibility

### Workplace Ethics & Professional Behavior Applicable Throughout Professional Career

- Respect for company rules, local laws, and workplace culture
- Polite and respectful behavior toward guests, clients, and colleagues
- Maintaining professional appearance and discipline at all times
- Punctuality and responsibility during duty hours
- Respect for privacy and confidentiality of guests and company information