

## CARRICULUM VITAE

**MD ISLAM**

**Doha Qatar**

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### **Carrier Objective**

Willingness to learn new things to thrive in a challenging and demanding environment coupled with my thorough knowledge within a supportive environment to allow full use of my experience, talents and communication to further benefit the company's quality productivity and increase opportunities for personal advancement.

### **Academic Qualification**

- S.E.E. Board Pass Certificate Nepal
- Diploma in Fashion Technology

### **Computer Skills Good**

- Basic on computers
- Tally 7.2
- QuickBooks Accounting software
- Oracle Accounting software

### **I am currently working in Arrow heat exchange factory**

- working in Arrow heat Exchanger Factory Store in charge from September 15/ 2025
- I handle Quotation, Delivery Note, Invoice and inventory controller, raw materials controller.

Arrow heat exchanger factory is the national manufacturer of radiators and its spare parts in Qatar.

#### **☞ Mannai Trading Company. (Doha – Qatar) (13 Years)**

- Position: Showroom in charge, Cashier
- From : 22<sup>nd</sup> September 2010 to November 2023 Last.

### **Work Experience**

- Deal externally with suppliers and customers.
- Supporting to indoor and outdoor salesman.
- All types of correspondences as directed by supervisor.
- Preparation of quotes and purchase requisition as directed.
- Locally purchase for against order.
- Responding to customer inquiries/ Emails
- Quoting for Tenders
- Dealing with internal departments and International Suppliers.
- Handling of Petty cash.

### **I halved Handle products.**

- ❖ Power tools, mechanical tools, engineering tools, tools, welding equipment, safety products,
- ❖ NSK Bearing japan, Industrial socket mennekes Germany,
- ❖ Tower Light Italy, power generator for Mahindra, reeves welding machine ador, EWM Germany, fimer Italy
- ❖ Pipe threading & Grooving machine Rex Japan,

### **Attraco industries Enterprises exporter manufacturing In Kuwait**

Attraco Industries Enterprises Kuwait one of the largest manufactures & Exporter to us Gulf more than 100 Factories are working round the Globe.

### **Work Experience**

- QA in charge & Finishing supervisor 4 years in Attraco industries enterprises manufacturing in Kuwait.
- Well versed quality systems of K-mart. Wal mart. Target, Li& Fung, J.C. Penny, Mother Word & Kids 'R"US.
- Worked as a Store In charge Attraco Ind. 4<sup>TH</sup> Branch Al Baidaa Readymade Clothes Factory in Kuwait

### **M/S. RAJIV EXPORT INTERNATIONAL IN NEW DELHI INDIA.**

- Worked as a Marketing Salesman 3 years
- Supplying proper online information on achieving Bulk quality & Bulk Production for the floor supervising execution of the shipment

### **Anuvarth Apparels PVT.LTD. IN Bangalore**

- Worked as a Anuvarath Readymade Garments Q.C. in charge & Floor in charge 2 years.
- Worked as a Anuvarath Readymade Garments Finishing in charge 1year.

### **Working Knowledge**

Supervising, Sales Supervisor, Procurement coordinator, Showroom in charge Accounted, Store In charge, Team Leader & QA. in charge

### **Personal Details**

Nationality : Nepalese  
 Religion : Muslim  
 Gender : Male  
 Date of Birth : 7<sup>th</sup> May 1977  
 Marital status : Married  
 Visa : Employment Visa,  
 Qatar ID : 27752417321  
 Language proficiency : English, Hindi, Nepali, & Arabic

### **Passport Details**

Passport No : PA3932093  
 Place of Issue : Saptari Rajbiraj  
 Passport Expire : 26/02/2035

### **Declaration**

I hereby declare that the above-mentioned information is true to the best of my knowledge.

Place: Doha – Qatar

Date:

MD.ISLAM