

EFTIYAR HOSSEN



[Holder of Valid Qatar Driving License]

📍 **Location:** Doha, Qatar
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PROFILE SUMMARY

Results-driven Sales and Delivery Driver with extensive experience in retail, FMCG, hospitality, and corporate environments across the Qatar and Bangladesh. Proven ability to drive revenue growth, build strong client relationships, and execute high-impact sales strategies. Skilled in customer engagement, timely delivery of materials within multinational companies.

CORE SKILLS

- Client Relationship Management (CRM)
- Route Navigation: Following assigned, optimized routes
- Attention to detail
- Organizational skills
- Communication skills
- Adaptability
- Multitasking
- Basic Microsoft Office & Excel
- Delivery Execution: Delivering items to the correct location
- Team Coordination & Leadership
- Obtaining necessary signatures, and scanning items for tracking purposes
- Safety Compliance: Obeying all traffic laws, adhering to strict timetables, and using GPS tools for navigation

WORK EXPERIENCE

SALES CO-ORDINATOR & DRIVER

Dhanat Al Ghadeer electrical and trade co. Barwa village Doha Qatar

Duration: June 2017 to present

Responsibilities:

- Delivery Execution: Delivered items to the correct location on time proposed
- Obtaining necessary signatures, and scanning items for tracking purposes.
- Vehicle Maintenance: Performing pre- and post-trip inspections
- Maintaining the vehicle's cleanliness.
- Documentation: Maintaining accurate logs of deliveries, mileage, and fuel consumption.
- Customer Service: Interacting politely with customers, answering questions, and handling complaints.
- Safety Compliance: Obeying all traffic laws, DOT regulations, and company safety protocols.

SALES REPRESENTATIVE

Bangladesh Store, Bangladesh

Duration: 2015-2016

- Generated leads and maintained customer relationships to drive sales growth.
- Provided exceptional customer service and product knowledge to exceed sales targets.
- Managed accounts and negotiated contracts to achieve revenue goals.
- Maintained confidentiality and security of sensitive information during the document handling process.
- Resolved document discrepancies and inconsistencies promptly and efficiently.
- Communicated effectively with team members to organize and prioritize document management tasks.
- as an assistant I deposit the income personally to the bank
- responsible as well to compute the total earnings within the month

EDUCATION

- **VOCATIONAL**
Kul gong city corporation, Kul gong Chittagong
2011-2012
- **HIGH SCHOOL**
Fateh Abad High School Fateh Abad Chittagong
2009-2010

LANGUAGES

- English – Good
- Arabic – Basic
- Hindi – Very Good
- Urdu – Very Good
- Bangla – Native

PERSONAL ATTRIBUTES

- Nationality : Bangladesh
- Gender : Male
- Date of Birth : June 03, 1994
- Civil Status : Single
- Religion : Muslim
- QID : 29405009738
- License Validity : 31/12/2027