



# MOHAMED RIZVI ABDUL SALAM

## Contact

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### Address

DOHA -QATAR

## PERSONAL INFO

- D.O.B : 15/06/1978
- NATIONALITY : Sri Lanka
- SEX : Male
- Marital Status : Married
- QID NO: 27814408727
- E X P : 25/10/2026
- PASSPORT : N11057189
- E X P : 19/12/2033

## Education

- GCE O/L examination

## Skills

- Safe Driving
- Route Knowledge (Qatar)
- Time Management
- Vehicle Maintenance
- Delivery & Logistics
- Customer Service

## Language

- Arabic
- Hindi
- English
- Tamil

## SUMMARY

Reliable and hardworking professional with strong skills in safe driving, route planning, and timely delivery of goods and personnel. Possesses excellent knowledge of local roads in Qatar and proven ability to handle responsibilities such as merchandising, customer service, document handling, and cash collection with accuracy and efficiency. Committed to maintaining vehicle safety, following traffic regulations, and providing high-quality service. Known for punctuality, reliability, and a strong focus on customer satisfaction.

## Professional Experience

- From 2024 until now, working as a Driver cum Messenger at **Diet Market** in Qatar.
- From 2018 to 2024, worked as a Merchendizer cum Driver at **Aljattal Company** in Qatar with good knowledge of local routes.
- From 2014 to 2016, worked as a **Driver** at HOW United Company in Qatar.
- From 2007 to 2009, worked as a **House Driver** in Bahrain.
- From 2000 to 2006, worked as a **Sales Driver** in Sri Lanka.

## RESPONSIBILITIES

- Safely operated vehicles for transporting goods, staff, and clients across various locations
- Delivered products and ensured timely, accurate order fulfillment to customers and retail outlets
- Planned and followed efficient routes using strong knowledge of local roads in Qatar and other regions
- Handled official documents, invoices, and cash collections with accuracy and responsibility
- Maintained vehicles through regular cleaning, basic inspections, and timely servicing
- Assisted in merchandising activities including product display, stock replenishment, and rotation
- Monitored inventory levels and coordinated with supervisors for restocking needs
- Built and maintained positive relationships with customers, clients, and store personnel
- Ensured compliance with traffic laws, safety standards, and company policies
- Kept records of deliveries, fuel usage, and daily activities

## DECLARATION

I hereby declare that above mentioned information is true and correct to the best of my knowledge and belief.

**MOHAMED RIZVI ABDUL SALAM**