

Name: Navid Siddiqui



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Languages: English, Arabic, and Hindi

Dedicated and safety-conscious driver with 7 years of experience in transporting passengers and goods efficiently and securely. Seeking a driver position where I can leverage my driving skills, attention to detail, and commitment to safety to contribute to the success of the organization.

Professional Experience:

Driver: Private and delivering jewelry fro Shaheen Jewelry

- Safely transported passengers and/or cargo to designated destinations, adhering to all traffic laws and regulations.
- Conducted routine vehicle inspections and maintenance to ensure roadworthiness.
- Maintained accurate records of trips, mileage, and fuel consumption.
- Assisted passengers with boarding and disembarking, providing excellent customer service.
- Ensured the cleanliness and tidiness of the vehicle's interior and exterior.
- Responded to passenger inquiries and concerns in a professional and courteous manner.
- Delivered packages and goods to customers' locations in a timely and efficient manner.
- Planned delivery routes to optimize time and fuel efficiency.

- Managed a high volume of deliveries, ensuring all packages were delivered accurately and on schedule.
- Handled cash and electronic payments for deliveries, providing receipts as needed.
- Maintained a clean and organized delivery vehicle.
- Reported any delivery discrepancies or vehicle issues to the appropriate authorities.
- Ensured a high level of professionalism, punctuality, and discretion at all times.
- Familiarized myself with local traffic patterns and alternate routes to avoid delays.
- Assisted passengers with luggage and ensured their comfort and safety.
- Kept the vehicle in pristine condition, inside and out.
- Maintained a thorough knowledge of local points of interest, restaurants, and entertainment venues to assist clients.

Education:**Allied school - Pakistan**

- Route planning and navigation
- Vehicle maintenance and inspection
- Customer service
- Time management
- Problem-solving
- Communication skills

References: Available upon request.