



Alizeb Jehanzeb Khan

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Profile:

Professional and reliable Chauffeur Driver with extensive experience in providing safe, punctual, and high-quality transportation services. Skilled in route planning, vehicle maintenance, and delivering excellent customer service. Well-versed in Doha roads and committed to maintaining confidentiality, professionalism, and passenger comfort at all times.

Q-Auto

Guest Chauffer

Qatar, Doha

Feb-2026 – Present

- Safely transport guests to and from airports, hotels, meetings, events, and attractions
- Follow traffic laws, company policies, and safety procedures at all times
- Plan efficient routes and adjust for traffic or weather conditions
- Ensure punctual pick-ups and drop-offs
- Handle luggage carefully and efficiently
- Maintain a professional, polite, and discreet demeanor
- Provide a comfortable and smooth driving experience
- Keep the vehicle clean, well-maintained, and presentable at all times
- Conduct pre- and post-trip vehicle inspections
- Report mechanical issues promptly and arrange servicing when required.

Wyndham Grand Doha West Bay Beach

Chauffer:

Qatar, Doha

Oct-2024 – Jan 2026

- Welcome guests and provide a warm, professional first impression
- Respond promptly to guest inquiries, requests, and concerns
- Deliver personalized recommendations (restaurants, entertainment, transportation, events)
- Provide accurate information about local attractions, services, and events
- Maintain up-to-date knowledge of local venues, partners, and vendors
- Offer directions and travel guidance
- Follow property rules, safety procedures, and confidentiality standards
- Verify guest identity when required
- Report suspicious activity or safety concerns
- Deliver consistent luxury-level service.

Qatar Rail(Qatarat)

Customer Service Trainee

Pakistan

Sep 2022–March 2023

- Welcome guests and introduce tour plans and guidelines
- Provide informative and engaging commentary on history, culture, and local attractions
- Answer guest questions clearly and accurately
- Deliver high-quality, friendly, and professional service
- Handle guest concerns or complaints calmly and effectively
- Adapt tours to meet guest needs where possible

Pearl continental Conceirage Agent



Pakistan, Peshwar
May 2020-April 2021

- Welcome guests and provide a warm, professional first impression
- Respond promptly to guest inquiries, requests, and concerns
- Deliver personalized recommendations (restaurants, entertainment, transportation, events)
- Provide accurate information about local attractions, services, and events
- Maintain up-to-date knowledge of local venues, partners, and vendors
- Offer directions and travel guidance
- Follow property rules, safety procedures, and confidentiality standards.

CORE RESPONSBLTIES AND COMPETENCIES

- Customer service & guest relations
- Tour guiding & destination knowledge
- Communication & public speaking
- Problem solving & conflict resolution
- Time management & multitasking
- Cultural awareness & professionalism
- Safety awareness & compliance
- Team coordination & adaptability

EDUCATION

Peshawar public school and college
HSE Certificate faculty of science (Pre-Eng.)

Peshawar, Pakistan
2014 – 2016

Al-Karim Public School
SC Certificate in Science group

Charsadda, Pakistan
2012 - 2014

Certificates and Licenses

- **Qatar manual driving License acquired.**
- **Tour Guide License (Qatar)**
- **Qatar Host Training for Essential Service Providers.**
- **Qatar Host Training Programme for Experience makers.**

Languages

- English, Urdu, Pushto (Native) and Arabic Basic

References:

References available upon