

MUHAMMAD ASIF KHAN

SUPERVISOR

PROFESSIONAL SUMMARY

Experienced supervisor skilled in team management, operational oversight, and ensuring high-quality service. Strong in staff training, compliance, problem-solving, and fostering a productive, safe work environment. Focused on driving performance and client satisfaction.

Phone:

+97431552191

Email:

asifkokar288@gmail.com

Address: zone, 16 St, 930

Building No, 34 City, Doha

EDUCATION

Bachelor of Arts | 2016-2018

- University of Peshawar

PROFESSIONAL EXPERIENCE

SUPERVISOR, 59 REAL ESTATE -From 6/6/ 2024 to 2/2/2025

- Overseeing daily operations and property transactions
- Ensuring safety and compliance with regulations
- Managing team performance and training
- Coordinating property showings and marketing
- Handling client inquiries and maintaining records
- Ensuring property maintenance and resolving issue

SAFETY SUPERVISOR, LECCO GARDEN CONTRACTING AND SERVICES-From 5/6/2022 to 2/6/2024

- Ensuring compliance with safety regulations
- Conducting safety inspections and risk assessments
- Implementing safety training programs
- Enforcing safety protocols and monitoring practices
- Investigating accidents and recommending corrective actions
- Maintaining safety records and reports
- Promoting a safety-focused work environment

SECURITY SUPERVISOR, G4S QATAR WLL From 3/07/2019 to 3/2/2022

- Overseeing security operations and team performance
- Ensuring compliance with security policies
- Conducting site inspections and risk assessments
- Managing and scheduling security personnel
- Monitoring security systems and addressing issues
- Responding to emergencies and maintaining reports

NOTABLE AWARDS

- **SECURING 1ST POSITION IN COURSE OF ADVANCED FIRE FIGHTING AND SAFETY TECHNICIAN**
- **PAKISTAN MARINE ACADEMY**

Account Officer, Royal Textile Mills Limited-2014 to 2016

- Managed financial record keeping and transaction processing
 - Conducted reconciliation, budgeting, and financial reporting
 - Supported compliance and audit processes
 - Fostered vendor and customer relations
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Instructor, Pakistan Defense Forces-1 jan 2017 to 27 may 2019

- Ensured adherence to safety and security protocols during training
 - Conducted drills and simulations for naval personnel preparedness
 - Assessed trainee performance and provided feedback
Developed and delivered safety training programs
 - Taught and demonstrated industry-specific safety protocols and regulations
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CERTIFICATION

- Digital Skills for Work and Life, Artificial Intelligence

Certified in NEBOSH, IOSH, and OSHA, with expertise in workplace safety management and regulatory compliance

Certified Trainee in Pakistan Marine Academy Karachi

- Advanced firefighting and safety training
 - Personal Survival Techniques
 - Personal Safety and Social Responsibilities
 - Elementary First Aid
 - Boat Handling
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References

Available on request.