



# Saqlain Haider

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📍 Al Jummaiz Street Al Mansura Doha, Qatar

## Profile

A proactive and multitasking professional who thrives in dynamic work environments. Skilled in balancing multiple tasks, adapting quickly to changing priorities, and delivering consistent results. Strong communicator with a detail-oriented mindset and a commitment to continuous improvement.

## Education

**Matric** Mar 2016 - Jul 2018  
Centre of Excellence (Danish Schools), Jaranwala, Pakistan  
Total 93.5% in Matriculation

**Fsc(Pre-Engineering)** Sep 2018 - Sep 2020  
Punjab Group of College Faisalabad, Jaranwala road, Pakistan

- Field of study Inter-disciplinary programmes and qualifications involving engineering, manufacturing and construction
- Total 84.5% in Intermediate

## Employment

**Sales Manager** Dec 2021 - Dec 2022  
Edenrobe, Jaranwala, Pakistan

- Proven Sales Leadership & Team Development with hands-on experience in leading sales teams focusing on motivation, performance tracking, and skill development
- Strong Understanding of Fashion Retail & Customer Behavior analyzing customer preferences, seasonal trends, and buying patterns
- Target-Driven Approach with Consistent Revenue Growth using clear KPIs, daily sales monitoring, and strategic planning
- Exceptional Customer Experience & Brand Loyalty prioritizing premium in-store experience and after-sales service
- Inventory & Visual Merchandising Expertise maintaining strong control over inventory management and visual merchandising
- Discipline, Professional Ethics & Accountability leading by example through punctuality, discipline, and ethical sales practices
- Long-Term Commitment & Growth Mindset aiming for long-term association and continuous skill upgrade

**Customer Service Manager** Jan 2023 - Feb 2024  
Din & Sons online

## Personal details

Character  
Cooperative

Gender  
Male

Nationality  
Pakistani

## Skills

Amazon Account Management (Amazon VA)

Tiktok Shop (TTS)

Ebay Store Management

Shopify Store Management

Adobe PhotoShop (PS)

Tiktok Ads campaign

Meta Ads Campaign

Microsoft Word (MS Word)

Microsoft Excel (MS Excel)

- Managed customer interactions via phone, email, and live chat, ensuring timely and accurate responses to inquiries.
- Resolved customer complaints efficiently by identifying issues
- Delivered detailed information about products and services
- Consistently met performance targets, including response time
- Assist in loading and unloading deliveries
- Strong attention to detail and organizational skills
- Good communication and teamwork skills
- Reliability, punctuality, and a positive work attitude
- Fast-paced warehouse setting

### Receptionist

Mar 2024 - Dec 2025

IMAGE TEXTILE MILLS (PVT) LTD., Faisalabad, Pakistan

- Maintain and update financial records, ledgers, and accounts
- Prepare vouchers, invoices, bills, and payment documents
- Handle accounts payable and accounts receivable activities
- Assist in bank reconciliations and cash flow management
- Monitor expenses and ensure proper documentation
- Support monthly, quarterly, and annual financial reporting
- Coordinate with internal departments and external auditors when required

### ECommerce manager

Aug 2023 - Present

Self Employed, Jaranwala

Running own e commerce store with proper inventory manegment, product research and customer service.

## Courses

### Amazon VA

Apr 2022

Excelllent in product research, handling technical gaps and errors and expert in inventory management and store handling.

### Tiktok shop store management

Sep 2023

High margin ratios and expertise in business expansion with low budget and capital.

### NEBOSH

Present

Gaing skills and knowledge in NEBOSH

## Creative Works

### Social media & Ecommerce designs

Expert in making Amazon Listing Images, Logos, Flyers, Brochures, Banners.

### Amazon Account reinstatment

Mar 2023 - Present

Expert in amazon and ecommerce platforms store reinstatment.

### Good in making connections

Present

Good ettiquates and have communicatoin skills so can make contact with people easily.

## Languages

Urdu

English

Punjabi

## Hobbies

- Reading business, finance, or self-development books
- Learning new software and digital tools
- Graphic designing and creative content creation
- Time management and productivity planning
- Goal setting and personal growth activities
- Problem-solving challenges and puzzles
- Team sports and group activities
- Social media management and trend analysis
- Traveling and exploring new cultures
- New Strategies about Ecommerce and Business development