



# FARZHAD ALAM RATAG

✚ Hardworking and versatile professional with experience in driving, factory work, electronics repair, and security services. Dedicated to efficiency, safety, and teamwork, seeking a role where I can utilize my diverse skill set to contribute effectively to a dynamic organization.

## CONTACT

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🏠 Doha, Qatar



## SKILLS HIGHLIGHT

- Driving Skills (Valid driver's license with a clean driving record.)
- Teamwork And coordination
- Computer Literate (word, excel)
- Ability to multi-task

## WORK EXPERIENCE:

✚ Challenger Group Qatar – 2022 to Present  
VIP/VVIP - Driver

### Key Responsibilities:

- Communicates to designated Coordinator to ensure all necessary details and information needed to have smooth assistance to the guest
- Ensures guest information is updated and accurate at all times.
- Experience driving luxury or high-performance vehicles
- Ability to drive in various conditions, including heavy traffic and long-distance travel
- Safe and Timely Transportation - Transport VVIP/VIP clients to and from designated locations safely and punctually
- Security Awareness - Be vigilant about surroundings to ensure the client's safety.
- Client Support - Assist clients with loading and unloading luggage or personal belongings.
- Navigation and Scheduling - Use GPS and other tools to navigate routes efficiently.

## WORK EXPERIENCE:

 International Technician Parts – 2015 to 2018  
Hamad Medical Corporation  
Specimens Delivery / Light Driver

### Key Responsibilities:

- **Specimen Collection** – Picking up medical specimens (e.g., blood, urine, tissue samples) from clinics, laboratories, or other healthcare facilities.
- **Proper Handling & Packaging** – Ensuring specimens are stored and transported according to safety guidelines to prevent contamination or damage.
- **Timely Delivery** – Transporting specimens to Hamad Hospital within the required time frame to maintain sample integrity.
- **Documentation & Tracking** – Recording details of specimen pickups, deliveries, and ensuring proper handover with hospital staff.
- **Compliance with Regulations** – Adhering to hospital and health authority guidelines (e.g., biohazard handling, cold chain requirements).
- **Maintaining Transport Equipment** – Keeping coolers, transport boxes, and other equipment clean and functional.
- **Communication** – Coordinating with hospital labs and medical staff regarding urgent or special deliveries.
- **Safety Measures** – Following infection control protocols and personal protective equipment (PPE) requirements during transportation.

 Al Jabercoin Security Group– 2011  
Security Guard  
Unite Arab Emirates


### Key Responsibilities:

- Patrol assigned areas to prevent and detect signs of intrusion or suspicious activity.
- Monitor security cameras and alarms to identify potential threats.
- Conduct routine security checks of doors, windows, and entry points.
- Verify identification and credentials of visitors, employees, and contractors.
- Enforce access restrictions and ensure only authorized personnel enter secure areas.
- Respond promptly to alarms, disturbances, or emergency situations.
- Assist in handling conflicts, trespassing, theft, or vandalism.
- Report security incidents and prepare detailed logs or reports for management.
- Provide assistance in fire drills, evacuations, or medical emergencies.
- Coordinate with emergency responders, such as police, fire, or medical personnel.
- Administer basic first aid or CPR if trained and required.
- Provide directions and assist visitors or employees when needed.
- Handle disputes calmly and professionally to de-escalate tense situations.
- Communicate security policies clearly to the public and staff.

 Ligo Sardines Factory– 2009 to 2010  
Factory Worker/ Driver  
Zamboanga Philippines

Key Responsibilities:

- Operate machinery and production equipment safely and efficiently.
- Assemble products according to specifications and quality standards.
- Conduct quality checks to ensure finished goods meet required standards.
- Load and unload raw materials or finished products.
- Package, label, and prepare goods for shipment.
- Store and organize materials in designated areas.
- Follow standard operating procedures (SOPs) for factory equipment.
- Report malfunctions or maintenance needs to supervisors.
- Perform basic machine cleaning and upkeep.
- Follow safety protocols and wear protective equipment (PPE).
- Identify and report hazards, spills, or accidents immediately.
- Adhere to company policies and regulatory requirements.
- Work collaboratively with team members to meet production targets.
- Follow instructions from supervisors and adapt to different tasks as needed.
- Maintain a clean and organized workspace.

 Al Busaed Trading & Construction W11– 2007 to 2009  
Light Driver  
Doha, Qatar

Key Responsibilities:

- Safely transport employees, goods, and materials to designated locations.
- Deliver construction materials, tools, and supplies to project sites.
- Ensure timely pickup and drop-off of company personnel as needed.
- Regularly inspect and maintain vehicle condition (oil, fuel, brakes, tires, etc.).
- Report any mechanical issues or required repairs to the supervisor.
- Keep the vehicle clean and always organized.
- Follow all traffic rules and company policies regarding transportation.
- Ensure proper loading and unloading of goods to prevent damage or accidents.
- Maintain valid driving license and company permits.
- Assist in loading and unloading materials at construction sites.
- Support warehouse staff with organizing and moving materials when needed.
- Act as a messenger for company documents and supplies as required.

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 **Sharp Electronic Philippines— 2005 to 2007**




Electronic Technician  
Zamboanga, Philippines

Key Responsibilities:

- Diagnose and repair faults in electronic devices, including TVs, printers, copiers, and home appliances.
- Perform routine maintenance to ensure optimal product performance.
- Replace faulty components such as resistors, capacitors, transistors, and ICs.
- Use testing tools (multimeters, oscilloscopes, signal analyzers) to identify electrical issues.
- Analyze circuit diagrams and schematics for fault detection.
- Conduct functional tests after repairs to ensure proper operation.
- Follow Sharp's technical service guidelines and quality assurance procedures.
- Ensure compliance with safety regulations and industry standards.
- Maintain accurate service logs and documentation of repairs.
- Assist customers with technical inquiries and troubleshooting support.
- Provide training to customers or junior technicians on product handling and maintenance.
- Recommend preventive maintenance measures to reduce future issues

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**LANGUAGES:**

-  Arabic
-  Tagalog
-  English

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**EDUCATION:**



 **Universidad De Zamboanga**  
Electronic Technician  
2004-2006 – Diploma

 **Tongski National High School**  
Secondary  
2000-2004

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**PERSONAL INFORMATION:**

 Birth Date: February 28, 1986  
 Civil Status: Married

 Nationality: Filipino  
 Religion: Islam

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I hereby certify that the above information is true and correct to the best of my knowledge and belief.

FARZHAD ALAM RATAG  
Applicant