



NOMAN SAEED


About Me

Experienced business professional with 26 years of proven expertise in project management and public relations. Strong leadership qualities with excellent teamwork and time management skills. Reliable, disciplined, and results-driven, with expert driving skills and a strong commitment to safety, efficiency, and professionalism.

Contact

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 320, Najma, Doha, Qatar

Education

- Matriculation 1997
- Intermediate 1999
- B com 2005

Skills

- I have Qatar Valid Driving License
- Project Management
- Public Relations
- Teamwork Time Management
- Leadership
- expert driver

Language

- English (Fluent)
- Urdu

Professional Experience

MANAGER CHEEMA MEDICINE COMPANY

1997-1999

- Managed daily operations, including data entry using accounting software and Microsoft Excel.
- Oversaw account management and financial record-keeping
- Performed computer operations to ensure accurate reporting and documentation.

CHIEF EXECUTIVE OFFICER - ABDULLAH TRADERS

1999-2014

- Directed company operations, finance, and strategic decision-making.
- Oversaw data entry, accounting software usage, and financial reporting.
- Led a team of employees, ensuring smooth operations and achieving performance targets.
- Managed marketing initiatives and handled sales strategies to drive business growth.

CHIEF EXECUTIVE OFFICER - AA MOBILES

2016-2025

- Provided strategic leadership and operational oversight for business growth
- Managed accounting operations, data entry, and financial reporting using advanced software
- Handled sales strategies and implemented social media marketing campaigns to boost brand visibility
- Oversaw customer relations, ensuring high levels of service and satisfaction