



## SREEJITH. S

### PROFESSIONAL SUMMARY

Dedicated and experienced professional driver with over **18 years** of expertise in delivering exceptional transportation services across diverse environments. Proven track record of safely operating various vehicle types, including passenger cars, vans, and heavy trucks. Highly skilled in navigation, route planning, and ensuring compliance with all traffic regulations.

### EDUCATION

- BACHELOR OF COMMERCE | 2024**  
Rabindranath Tagore University
- PRE-DEGREE | 2001**  
Kerala University
- SSLC | 1999**  
Board of Public Examination, Kerala, India  
Govt. H.S. S. Kottukal

### WORK EXPERIENCE

- LIGHT DRIVER & SALES MAN | 2020 - Present**  
SREYAS MINIMART, INDIA
- HEAVY DRIVER | 2010 - 2020**  
ROCK TRANSPORT, QATAR
- HEAVY DRIVER | 2006 - 2010**  
QATAR MUNICIPALITY

#### Duties and Responsibilities

- Interact with customers to understand their needs and provide appropriate product recommendations.
- Maintain an in-depth knowledge of products and services to effectively communicate features and benefits to customers.
- Driving assigned vehicles safely and responsibly, adhering to all traffic laws and regulations.
- Planning and following the most efficient routes to ensure timely arrival at destinations.
- Conducting routine checks on the vehicle, including oil, brakes, tires, and fuel levels, and reporting any maintenance needs.
- Safely loading and unloading goods or passengers, ensuring items are secured during transit.
- Maintaining accurate records of mileage, fuel usage, and delivery schedules, and ensuring all necessary paperwork is completed.
- Providing excellent customer service by assisting passengers or clients and addressing any inquiries or concerns.
- Staying updated on road conditions and traffic regulations to avoid delays and ensure compliance.
- Acting quickly and efficiently in case of accidents or vehicle breakdowns, following emergency protocols.
- Communicating effectively with dispatchers, clients, and team members to coordinate schedules and routes.

### CONTACT INFORMATION

- 974 50219316
- [sreejithdoha@gmail.com](mailto:sreejithdoha@gmail.com)
- Kerala, India

Passport No : N 9247575  
Date Of Issue : 08/06/2016  
Date of Expiry : 07/06/2026  
Place of Issue : Doha  
Holder of Valid **Qatar** Driving License  
Class of Vehicle: LMV  
Nationality : Indian  
Date of Birth : 29/05/1984  
Marital Status : Married

#### Permanent Address

Sreeshylam  
Panayarakunnu, Balaramapuram  
Kattachalkuzhi.P.O  
Trivandrum, 695501  
Kerala, India

### DIGITAL SKILLS

- MS Office
- Basic Operation
- Internet & Email

### SOFT SKILLS

- Problem-Solving Abilities
- Attention to Detail
- Interpersonal Skills
- Teamwork and Collaboration

## AREAS OF EXPERTISE

- Safe Vehicle Operation
- Route Planning
- Vehicle Maintenance
- Customer Service
- Documentation
- Loading and Unloading
- Compliance
- Emergency Preparedness
- Continuous Improvement

## INTERESTS



Songs



Travelling



Reading

## PERSONAL STRENGTHS

- **SAFETY-CONSCIOUS:** Committed to maintaining high safety standards while driving and handling passengers or cargo.
- **EXCELLENT NAVIGATION SKILLS:** Proficient in using GPS and maps to navigate efficiently and find the best routes.
- **STRONG COMMUNICATION:** Capable of effectively communicating with passengers, clients, and dispatchers to ensure smooth operations.
- **TIME MANAGEMENT:** Skilled at managing time effectively to meet deadlines and schedules, ensuring timely arrivals.
- **ADAPTABILITY:** Able to adjust to changing road conditions, schedules, and unexpected situations while remaining calm under pressure.

## LANGUAGES

Mother Tongue : **Malayalam**

### English

Listening	Reading	Writing	Spoken Production	Spoken Interaction
C1	C1	C1	C1	C1

### Hindi

Listening	Reading	Writing	Spoken Production	Spoken Interaction
C2	C2	C1	C2	C2

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user