

CEDRIC C. MEJINO

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CAREER OBJECTIVE:

To obtain a challenging position where I can apply my experience in production support, technical operations, professional driving, and basic vehicle maintenance. I am eager to contribute my skills, strong work ethic, and willingness to learn to support company goals and operational excellence.

WORK EXPERIENCES:

A. NISSAN CAR LEASE PHIL. INC. - LIMOUSINE CHAUFFEUR

August 2019 – December 2025

Shangri-La - Makati, Philippines

- Safely drive and transport clients using the leased Nissan vehicle.
- Maintain the cleanliness, appearance, and mechanical condition of the car.
- Ensure punctuality and professionalism at all times.
- Assist passengers with luggage and provide courteous service.
- Follow traffic rules and company policies to ensure client safety.
- Report any vehicle issues or incidents to management promptly.
- Provided professional chauffeur services with a strong focus on safety, discretion, route planning, and high-quality client service.
- Performed basic vehicle inspections and preventive maintenance, including checking oil, tire pressure, battery condition, and fluid levels.
- Identified and reported minor mechanical issues and coordinated repairs to ensure vehicle reliability and roadworthiness.

B. POCKET ROCKET ADVERTISING INC. – PRODUCTION STAFF

April 2015 – August 2019

Makati City, Philippines

- Assisted in the production and execution of advertising campaigns, including digital and experiential events.
- Coordinated with creative, media, and client servicing teams to prepare, manage, and deliver production assets on schedule.
- Supported project logistics, scheduling, and quality assurance to ensure smooth campaign execution and timely deliverables.
- Maintained and monitored inventory of production materials, tools, and equipment.
- Set up, installed, and maintained audiovisual (AV) equipment and display systems for events, activations, and client engagements under the supervision of the technical team.
- Conducted routine inspections and troubleshooting of AV and display systems to ensure optimal performance before and during events, in coordination with the technical team and equipment vendors.
- Supervised and coordinated with AV technicians, technical engineers, and onsite technical staff during event setup, operations, and dismantling activities.

- Provided onsite technical support to production teams, including setup adjustments and operational assistance.
- Collaborated with vendors and external partners for specialized equipment sourcing, maintenance, and repairs.

EDUCATION BACKGROUND:

Aircraft Maintenance Technology

Airlink International Aviation College
2010 – 2012

SKILLS:

- Basic technical and repair skills for AV, display systems and mechanical equipment
- Can use basic tools safely
- Able to follow instructions and safety rules
- Safe and responsible driver with basic vehicle maintenance and troubleshooting skills
- Familiar with road signs and routes
- Punctual and reliable
- Hardworking and physically fit
- Team player with a good attitude
- Willing to learn new tasks
- Professional chauffeur driving experience with strong customer service and road safety awareness
- Basic car mechanic knowledge and preventive vehicle maintenance skills

TRAININGS ATTENDED:

- A. Events System Set-Up – POCKET ROCKET AGENCY (March 2019)
- B. Defensive Driving Seminar - NISSAN CAR LEASE PHIL. (October 2015)
- C. Cessna Aircraft Trainings – AIRLINK INTERNATIONAL AVIATION COLLEGE (June 2012)

PERSONAL INFORMATION:

Date of Birth: August 16, 1994 (32 years old)

Gender: Male

Civil Status: Single

Nationality: Filipino

Visa Status: Valid Working Visa with NOC available upon transfer

Driver's License: has a valid Qatar Driver's License (for both manual / automatic)