

# DARVIN V.S

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Location: Doha, Qatar | Nationality: Indian

## Professional Summary

Automotive Servicemen over 15 years of hands-on experience in vehicle maintenance. Proficient in oil and filter changes, general mechanical repairs, battery replacement, wheel balancing, and tire changing for a wide range of premium vehicles. Especially in Japanese brands.

Experienced in supervising workshop operations, with a proven track record as a Foreman in the automotive section at Woqod Petrol Station. Ensure quality service, and maintain high safety and performance standards.

## Key Skills

- Vehicle Diagnostics & Troubleshooting
- Preventive Maintenance and Inventory Management
- Oil & Filter Service, Brake, Suspension Systems, Tire change, Tire Rotation & Wheel Balancing
- Workshop Supervision and Customer Service
- Safety Compliance

## Work Experience

### **Auto Care Foreman – Qatar Fuel (WOQOD) | 2010 – 2025**

- Assigns tasks to subordinates and reviews completed work for adherence to quality and quantity standards.
- Trains all Automotive Servicemen and conduct oil change and filter change, brake checking, repairing, and all tire works such as tire rotation, tire change, wheel balancing, etc.
- Communicates and discusses job status and additional required repairs effectively with customers.
- Ensures all work is completed accurately, on time, and properly documented in service records.
- Prepares reports on service center activities for cost comparison, inventory control, billing, and other departmental purposes.

- Orders spare parts for vehicle repairs and procures consumables (e.g., shampoo, degreaser, gloves, balancing weights) from suppliers.
- Monitors and updates the preventive maintenance program.
- Creates weekly toolbox talks and ensures proper maintenance of tools, equipment, and a clean work environment.
- Schedules work efficiently to save both customer and employee time.
- Receives instructions from management and conveys them effectively to workers.

### **Service Advisor – Indus Motors | 2010**

- Diagnosed vehicle issues and prepared **repair estimates**
  - Coordinated between customers and technicians for efficient workflow
  - Ensured timely service completion and customer satisfaction
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### **Mechanic – Concorde Motors | 2009 – 2010**

- Performed periodic maintenance and mechanical repairs
- Handled oil changes, brake work, and suspension repairs

### **Education**

- Diploma in Automobile Engineering – Govt Polytechnic Kalamassery 2006-2009 – Course Completed
- I.T.I Machinist – Govt I T I Kalamassery 2003-2005- 78%
- Higher Secondary - 2001 – 2002 – 61%
- High School – 2000 – 68%

### **Strength**

Speed, Accuracy, Responsibility, can manage high volume service while maintain safety. I am willing to learn new skills and improve myself

### **Additional Information**

Basic Knowledge in Excel and Word, Having Valid Qatar driving License

Languages: English, Hindi, Malayalam, Tamil, Arabic

Ready to Join Immediately

Date:

Darvin.V. S