

# Joshua Carlo R. Maningas



## Personal details

- Joshua Carlo R. Maningas
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- +974 3347-7490
- Bldg 14 Zone 39 Street 840 Al Hakam Bin Otaiba Street Doha, Qatar Doha, Qatar
- June 21, 1995
- Male
- Filipino

## Skills

- Certified in Liquefied Petroleum Gas (LPG)
- Computer hardware installation, repair, and maintenance
- Troubleshooting of technical and mechanical equipment
- Works well in fast-paced settings
- Microsoft Office Skills
- Logical thinking and works well under pressure
- Team player
- Excellent communication skills
- Reliability, punctuality, and strong work ethic

## Profile Summary

A motivated and adaptable professional with a background in IT and technical support, complemented by certification in Liquefied Petroleum Gas (LPG). Equipped with a diverse skill set spanning both software and hardware, with hands-on experience in troubleshooting, system support, and operational tasks. Known for being flexible and quick to adapt to new environments, I am capable of working across different roles and industries while maintaining high standards of safety and efficiency. Eager to contribute to a leading company in Qatar, bringing a strong work ethic, technical foundation, and a willingness to learn and grow within a dynamic and demanding industry.

## Education

- Bachelor's Degree: Information Technology** 2014 - 2016  
Community Colleges of the Philippines Foundation CIC Bldg., Del Pilar Street, Cabanatuan City
  - National Certificate II Major in Computer Hardware Servicing

## Work Experience

- Freelance Services** Present  
Home-based Private Cat Boarding/ JA1 Kitchen Ministry/ Basic Carpentry, Doha, Qatar
  - Pet Care Assistant**
    - Assisted in the daily care of boarded cats in a private home-based setting
    - Managed feeding schedules, litter cleaning, and hygiene maintenance
    - Monitored cats' behavior, health, and overall well-being
    - Supported client coordination and updates through social media
  - Cook**
    - Prepared meals following hygiene and food safety standards
    - Managed basic meal planning and ingredient preparation
    - Maintained cleanliness and organization in the kitchen
    - Adapted to client preferences and dietary needs
  - Basic Carpentry**
    - Performed minor carpentry repairs and furniture assembly
    - Measured, cut, and installed basic wood materials
    - Used hand and power tools safely and efficiently
    - Completed tasks with attention to detail and durability
- Crew Member (Kitchen Focus)** Nov 2025 - Apr 2026  
Chick'n Cone, Doha
  - Assisted in food preparation and cooking, ensuring quality and consistency of menu items
  - Maintained cleanliness and organization of the kitchen in line with hygiene standards
  - Prepared ingredients, managed stock, and supported daily kitchen operations
  - Followed food safety procedures and proper handling practices
  - Worked efficiently under pressure during peak hours to meet service demands
  - Supported team members to ensure smooth and timely food service
- Product Promodiser** Aug 2023 - May 2025  
Executive Genesis Services Incorporation, Quezon City
  - Demonstrating products effectively to showcase their features and benefits.
  - Engaging with customers to answer questions and generate interest into our products.

I hereby certify that all information above are true and correct to the best of my knowledge.

Goal-oriented

Positive attitude

Diligent

## Languages

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English

Filipino

- Actively promoting sales by offering discounts, promotions and samples.
- Possessing comprehensive product knowledge to address customer inquiries accurately.
- Ensuring that product displays are organized, clean and visually appealing to attract customers.

### Liquefied Petroleum Gas (LPG)

Sep 2020 - Mar 2023

#### Technician/Refiller/Sales Agent/Dealer

Blue Kindle 168 Enterprise Incorporated, Cabanatuan City, Nueva Ecija

- Skilled in LPG refilling, repair, pipe maintenance and installation
- Promoting LPG products to the customers by explaining and demonstrating the products thoroughly
- Answering the questions of customers regarding the product in an informative and courteous manner
- Ensuring to be knowledgeable to the features and specification of LPG products
- Displaying products in noticeable area for the customers to easily find
- Conducting daily inventories of products

### Cook

Jan 2017 - Mar 2020

#### Cafe Hang, Nueva Ecija City

- Prepared and cooked meals according to standard recipes and quality guidelines
- Maintained cleanliness and hygiene in the kitchen at all times
- Followed food safety and proper food handling procedures
- Assisted in food preparation, chopping, and ingredient setup
- Managed stock and ensured proper storage of ingredients
- Worked efficiently in a fast-paced kitchen environment
- Supported team members to ensure smooth kitchen operations

### Computer Technician

Jul 2015 - Oct 2016

#### Computer Technician and Computer Sale Assemble and Assembly Piso Net, Cabanatuan City, Nueva Ecija

- Hardware Installation and Configuration: Assemble, install, and configure computer hardware components such as motherboards, processors, memory modules, hard drives, graphics cards, and peripherals like printers, scanners, and external storage devices
- Provide technical assistance and guidance to users regarding hardware-related issues, including troubleshooting common problems, configuring peripherals, and educating users on proper hardware usage and maintenance practices
- Troubleshooting and Diagnostics
- Maintain an inventory of computer hardware and peripherals, including tracking stock levels, ordering replacement parts, and ensuring proper documentation of equipment received and issued

### Computer Technician

Mar 2015 - Jun 2015

#### Techcare Computer Center Solution, Cabanatuan City, Nueva Ecija

- Installation and configuration of computer hardware components
- Diagnosing hardware problems, troubleshooting issues, and determining the necessary repairs or replacements
- Perform upgrades to improve computer performance by adding more RAM, upgrading graphics cards, or replacing traditional hard drives with faster solid-state drives (SSDs)
- Keep track of computer hardware inventory, ensuring that stock levels are maintained and replacement parts are readily available when required
- Regular maintenance tasks such as cleaning and dusting computer hardware components will be performed by you to prevent issues and ensure optimal

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functioning

## Certifications & Training

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**Certified LPG(Liquified Petroleum Gas)  
Technician**

May 2022

**Computer Hardware Technician Servicing  
Training**

2016

**Teleperformance Philippines  
Customer Service and Sales**

## Character References

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**Joanna Marie Cabunce (CLIENT)**  
Private Home Based Cat Boarding  
Contact Number: +974 3023-5008

**Mr. Emerson Liwag**  
General Manager Blue Kindle 168 Enterprise Incorporated  
Contact Number: 09175956202

**Mr. Eric Sumang**  
Sales Manager Blue Kindle 168 Enterprise Incorporated  
Contact Number: 09264317442

*Joshua Maningas*

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