



SADAM MUHAMED

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PROFESSIONAL SUMMARY

Professional, detail-oriented and customer-focused with experience in sales, customer service and professional driving. Skilled in communication, customer relations, safe driving and timely service delivery. Known for reliability, punctuality, problem-solving abilities and maintaining high standards of professionalism while ensuring customer satisfaction and smooth daily operations.

WORK EXPERIENCES

Driver

Bikeways Trading and Services, Doha | 2025 – Present

- Delivering food orders safely and efficiently to customers across different locations.
- Handling food deliveries with speed, accuracy and professionalism
- Maintaining excellent customer service and positive communication with clients.
- Handling payments accurately and responsibly.
- Maintaining a clean car at all times.
- Achieving consistent on-time delivery performance and customer satisfaction.

Professional Passenger Driver

Al Madenaa Trading & Services - Doha | 2024 – 2025

- Professionally picked up and dropped off passengers safely and on time.
- Ensured passengers experienced comfortable, respectful and smooth transportation.
- Maintained high standards of professionalism.
- Assisted passengers with luggage and personal items when needed.
- Planned efficient travel routes to avoid delays and traffic congestion.
- Maintained an excellent driving record.
- Maintained punctuality, confidentiality and exceptional customer care.

Customer Service and Sales Representative

Raziri Trading and Services, Doha | 2022 – 2023

- Assisted customers in choosing furniture based on their needs and budget
- Supported customers during the buying process in a friendly and professional manner
- Followed up with customers to ensure satisfaction
- Handled customer questions and complaints professionally
- Built and maintained good relationships with new and existing customers
- Responded to customer inquiries in a timely and professional manner
- Provided support to internal and external customers
- Identified issues and resolved them quickly and effectively
- Provided clear and accurate information about services, pricing and promotions

Security Supervisor

Elite Security Services, Qatar | 2020 – 2021

- Patrolled and inspected the premises regularly
- Observed and reported incidents within the site
- Ensured the smooth, efficient and professional operation of the assigned area
- Operated and monitored CCTV surveillance systems
- Monitored live and recorded surveillance footage
- Reported suspicious activities and incidents to the relevant authorities
- Responded quickly and effectively to emergencies
- Maintained good relationships with staff, visitors and the surrounding community
- Maintained order and safety within the premises
- Remained alert to potential hazards and security risks
- Authorized the entrance of people and vehicles
- Secured exits, doors and windows
- Ensured a safe environment while assisting guests and visitors

EDUCATION

Furniture & Joinery

Coast Polytechnic
Graduated: 2015

Studied Barista Classes

Icon Institute
Graduated: 2024

LICENSES, CERTIFICATIONS & COURSES

- Successfully completed three security training programs.
- First Aid Training Program
- Studied Barista Classes
- Holds a valid Qatar Driving License

KEY SKILLS

- Safe and Professional Driving
- Food Delivery and Logistics
- Passenger Pick-up and Drop-off Services
- Excellent Knowledge of Routes & GPS Navigation
- Time Management and Punctuality
- Customer Service and Professional Communication
- Confidentiality and Professional Conduct

ADDITIONAL INFORMATION

- Languages: English, Swahili, Arabic

REFERENCES

- Available upon request.