

ABDIHAKIM HAJI

PROFESSIONAL SUMMARY

Dependable delivery driver with a proven record in optimizing routes and enhancing customer satisfaction. Known for safe driving and effective teamwork.

WORK HISTORY

Delivery Driver, 03/2024 to Current

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- Operated delivery vehicle efficiently to ensure timely transportation of goods.
- Managed approximately 20 deliveries daily.
- Maintained accurate logs of deliveries and vehicle maintenance for compliance purposes.
- Executed route planning to optimize delivery schedules and reduce travel time.
- Ensured safe handling and secure transportation of sensitive materials as per company protocols.
- Collaborated with dispatch team to coordinate daily deliveries and resolve logistical issues.
- Conducted regular inspections of vehicle condition to uphold safety regulations and performance standards.
- Improved customer satisfaction by ensuring timely and accurate deliveries of products.
- Read maps, followed oral, and written instructions and used GPS technology to make deliveries.
- Operated vehicle safely in highly congested areas with no traffic violations.
- Loaded truck and properly secured items to prevent damage for deliveries.
- Enhanced delivery efficiency by optimizing routes using GPS navigation and mapping tools.

Delivery Driver, 03/2022 to 12/2023

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- Managed approximately 20 deliveries daily
- Delivered packages to customer doorsteps and business offices.
- Completed on-time deliveries by choosing best and most efficient routes.
- Verified accuracy of all deliveries against order forms.
- Worked scheduled hours as required and took on available shifts during holidays and busy periods.
- Expedited deliveries to meet customer deadlines and requirements.

CONTACT

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SKILLS

- Positive attitude
- Customer service
- Valid Driver's license
- Teamwork and collaboration
- Time management
- Punctual and reliable
- Problem-solving
- Dependable and reliable
- Loading and unloading
- Safe driving record
- GPS navigation

- Communicated with dispatchers to stay informed of changes to routes and delivery schedules.
 - Inspected and maintained delivery vehicles regularly to keep in safe working order.
 - Assisted with loading and unloading of goods to prevent delays and ensure timely deliveries.
 - Improved delivery accuracy by diligently checking orders before departure.
 - Maintained clean and safe vehicle, contributing to positive image of company.
 - Supported operational efficiency by accurately completing delivery paperwork and timely reporting.
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EDUCATION

DRIVING LICENCE, DRIVING, 09/2025

DOHA DRIVING ACADEMY - DOHA

Business Administration, Business Administration, 12/2019

KABARAK UNIVERSITY - KENYA

LANGUAGES

English:

Native or Bilingual

Arabic:

Limited Working
