

MOHAMMED KALEEL MAHAMMED ARSHAN

**MESSENGER, MERCHANTISER/SALES & OUT DOOR
SALESMAN**



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PROFILE

I am an energetic and enthusiastic person who enjoy a challenge and achieving personal goals, My present career aim is to work as dynamic business professional because that will lead to Development & utilization of my public relation, personal skills, knowledge & experience resulting in career progress in the corporate sector, with excellent communication skills (verbal and written) and the ability to relate to wide range of people confident and very enthusiastic individual who is always keen to learn, also have the ability to work effectively within a team.

EDUCATIONAL QUALIFICATION

- ✓ I successfully completed the G.C.E Ordinary Level examination in the year of 2013 with the average of Merit Pass.
- ✓ I successfully completed the Diploma in Spoken English & Communication Skills.
- ✓ I successfully completed the Diploma in Hotel Management
- ✓ I successfully completed the Diploma in IATA Air Ticketing Course

WORK EXPERIENCE

- ✓ Working as a **Supermarket Salesman** at Nagoya, Japan.
Since 2024 Jan to 2026 Feb
- ✓ Working as a **Messenger & Purchasing Supervisor** at Al Ashraf Group , Doha Qatar.
Since 2019 March to 2023 April
- ✓ Worked as a **Out Door Sales Merchandiser** at Euro Pharmacy, Qatar
Since 2018 Jan to 2019 Feb
- ✓ Working as a **Ticketing Officer** at Sky Line Agency, Sri Lanka.
Since 2016 Nov to 2018 Dec

OVERALL DUTIES

- ✓ Frequently Passing the Saudi - Qatar Border to Delivery the Product for Site Clients
- ✓ Maintain delivery logs, including signed receipts to confirm delivery.
- ✓ Transport documents, parcels, and mail quickly and safely to intended recipients.
- ✓ Frequently Visiting Multiple Locations, Often Early Mornings or late evening to Meet Tight Merchandising Deadlines
- ✓ Collecting data on competitor activity, product performance, and customer feedback, and reporting these findings to brand managers. Social Media Operating
- ✓ Monitoring inventory levels in store, stocking shelves, and pulling inventory from store storage to prevent stockouts.

COMPUTE KNOWLEDGE & EXTRA CURRICULAR ACTIVITIES

- ✓ MS Window (Operating System)
- ✓ Internet & Emails
- ✓ MS Office
- ✓ Social Media Operating
- ✓ Excellent cricket & Volley ball player of school old boys committee
- ✓ Was a committee member since 2013 in School Old Boys Association

ABILITIES & OTHER QUALIFICATIONS

- ✓ Having Strong Desire to Learn New Skills
- ✓ Able To Contribute Organization Stability Through Long Hours Working Mind Set
- ✓ Team Working
- ✓ Pleasant Communication Skills
- ✓ Leadership skills
- ✓ Persuading Skills
- ✓ Arranging & Coordinate Events
- ✓ Good Discipline And Manners & Customer Care

LANGUAGE SKILLS

- ✓ English
- ✓ Tamil
- ✓ Sinhala
- ✓ Arabic (Mid-Level)
- ✓ Hindi (Mid-Level)
- ✓ Malayalam (Mid-Level)

PESONAL DETAILS

- Name in Full :- Mohammed Kaleel Mohammed Arshan
- Nationality :- Sri Lankan
- Current Location :- Azeeziz (Qatar) (Ready to Joint Immediately)
- Contact Number :- +94 71477269, (66213274 Brother in Qatar)
- Civil Status :- Single
- Sex :- Male
- Passport Number :- N10898063
- Date of Birth :- 25.06.1997
- Driving License :- Qatar , Sri Lanka
- Visa Status :- Available with NOC

I certify that the information given herein is to the best of my knowledge true and accurate.

Arshan

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MKM .Arshan