



# AKHIL ROSHAN

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PASSPORT DETAILS: V0531581 EXPIRY: 01/07/2031

VISA NO: 29935614741

VISA EXPIRY:02/06/2027

VISA STATUS: EMPLOYER VISA

## Objective

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I seek challenging opportunities where I can fully use my skills for the success of the organization. To enhance my professional skills, capabilities and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges.

## Experience

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- **Realtech Solutions, BANGLURU(1 year)**  
Accounts assistant & Audit Executive
  - Entered financial data into accounting software
  - Reconciled accounts and prepared bank statements
  - Assisted with accounts payable and receivable
  - Prepared financial reports for management review and implemented audit procedures
  - Managed audit team and coordinated with clients
- **Grand Hypermarket Where house Qatar (4 year)**  
STORE KEEPER
  - Manage daily store operations, including stock receiving
  - Assisted with daily operations
  - Provided exceptional customer service and Inventory Management / Stock Control
  - Goods Receipt Note (GRN) & Dispatch
  - Maintain high levels of customer satisfaction & Stock Variance & Reconciliation
- **BRAND SIGN L.L.P MANJERI(1 year)**  
INVENTORY EXECUTIVE & logistic coordinator
  - Maintained accurate records and reports.
  - Collaborated with team members to achieve efficient stock replenishment and reordering
  - Conducted cycle counts and stock audits to ensure compliance with company policies

## Education

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- **University of Calicut** 2019  
(BBA) Bachelor's Degree in Business Administration,

## Skills

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- Shop operations management
- Team leadership and development, Order picking and processing
- Office management, Customer service and relations
- MS Office Exell & Spreadsheet management
- Scheduling and staffing, Budgeting and financial management, Technical Support
- Bookkeeping
- TALLY & SAP, RETAIL SOFTWARE Voxo
- Advanced Excel spreadsheet functions

## Languages

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- English , Hindi , Malayalam