

Curriculum Vitae

GERSHON GIDEON KWABLA DROVE

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Address: Doha-Qatar



OBJECTIVE:

Reliable and safety-focused Light Driver with experience in transporting passengers and goods efficiently while maintaining high standards of road safety. Skilled in route planning, vehicle maintenance, and adhering to traffic laws. Possesses excellent time management, communication, and customer service skills. Committed to ensuring timely deliveries and providing a comfortable and secure travel experience.

PERSONAL INFORMATION:

✚ Gender	:	Male
✚ Date of Birth	:	17/11/1992
✚ Marital Status	:	Married
✚ QID No	:	29228800710
✚ Expiry	:	03/06/2027
✚ Passport No	:	G3994310
✚ Nationality	:	Ghana

EDUCATIONAL QUALIFICATION:

❖ High Secondary Certificate from Ghana.

LANGUAGES:

❖ English and Arabic (Basic).

WORK EXPERIENCE:

- ❖ 03 Years' experience as a Sales Driver with Metro Bus in Ghana.
- ❖ 02 Years' experience as a Sales Driver with Almarai in Saudi Arabia.
- ❖ 04 Years' experience as a Sales Driver with Mowasalat (Karwa) in Doha Qatar.

Role & Responsibilities:

- Safely operate company vehicles and ensure timely transportation of passengers, staff, or goods.
- Follow traffic rules, road safety regulations, and company driving policies.
- Perform daily vehicle inspections and check fuel, oil, tires, brakes, and other safety equipment.
- Maintain cleanliness and proper condition of the vehicle at all times.
- Plan routes and use navigation systems to ensure efficient travel.
- Transport materials, documents, or passengers safely to assigned locations.
- Maintain accurate records of trips, fuel usage, mileage, and vehicle maintenance.
- Report vehicle faults, accidents, or maintenance requirements immediately.
- Ensure proper loading and unloading of goods when required.
- Assist passengers with professionalism and provide good customer service.
- Maintain confidentiality of company information and delivered items.

- Follow scheduled timings and complete assigned tasks on time.
- Support emergency situations and respond responsibly when required.
- Maintain a valid driving license and required vehicle documents.
- Work effectively during day/night shifts and under different weather conditions.

PERSONAL SKILLS:

- Safe Driving and Defensive Driving Skills
- Excellent Knowledge of Traffic Rules and Road Safety
- Route Planning and Navigation Skills
- Vehicle Inspection and Basic Maintenance Knowledge
- Time Management and Punctuality
- Accident Prevention and Emergency Handling
- Good Knowledge of GPS and Navigation Systems
- Vehicle Cleaning and Care
- Loading and Unloading Assistance
- Customer Service Skills
- Good Communication Skills
- Problem Solving Ability
- Reliability and Responsibility
- Ability to Work Under Pressure
- Flexibility for Long Hours and Shift Work.

DECLARATION:

I hereby declaration that all the information I have included is correct to the best of my knowledge.